

Community Safety
Proposed Discretionary Fees & Charges 2013/14

Food Safety Discretionary Fees

Type of Registration/Licence/Fee	2012/13 £	2013/14 £
Ear piercing/electrolysis/tattoo/acupuncture	173.00	178.00
Amendment to skin piercing registration	93.00	96.00
Export Certificates (fish) – Basic	100.00	30.00
Export Certificates (fish) – Standard		100.00
Zoo Licensing Act		
First ever licence	420.00	500.00
Statutory six yearly inspection	200.00	250.00
Periodic three year inspection	200.00	250.00
Transfer of Licence	140.00	145.00
Factual reports to Solicitors following accidents		
Factual report	120.00+VAT	125.00+VAT
Photocopying	£1 per sheet	£1 per sheet
Photographs	Actual costs	Actual costs
Replacement licence certificates	20.00 + VAT	20.00 + VAT

Licensing Discretionary Fees

Type of Registration/Licence/Fee	2012/13 £	2013/14 £
Street Trading		
Annual	710.00	730.00
Seasonal	560.00	575.00
3 months	315.00	325.00
1 month	135.00	140.00
Daily	95.00	98.00

Traders size/days *	1-3 days £	4-6 days £	7-9 days £	10-12 days £	13-15 days £	16+ days £
Small 0-15	220.00	320.00	420.00	520.00	620.00	720.00
Medium 16-30	530.00	780.00	1030.00	1280.00	1530.00	1780.00
High 31+	850.00	1250.00	1650.00	2050.00	2450.00	2850.00

* If an applicant applying for an event/events, applies for a number of days within a given time period, even if those days are not consecutive or not at the same location then the charge will be based upon total number of days applied for. However this cannot be done in retrospect. Community Partnership Events applications can be co-ordinated using the same criteria, even if the events are run by different Community Partnerships. One Street Trading Consent can then be issued for all those events applied for and they will be listed within the Consent.

Charitable Street Trading Events supported by Torbay Council - Free (with agreement from Council)

Type of Registration/Licence/Fee	2012/13 £	2013/14 £
Hackney Carriage		
Annual	150.00	155.00
Seasonal	95.00	98.00
Horse drawn annual	110.00	113.00
Seasonal **		65.00
Vehicle inspection	75.00	78.00
Meter test	40.00	41.00
Driver (New or renewal incl. Badge)	105.00	105.00
Excl. Criminal Record Bureau check	75.00	77.00
Drivers badge (replacement)	20.00	22.00
Transfer (permanent or temporary)/change of vehicle	65.00	67.00
Plate	55.00	57.00
Knowledge test	60.00	62.00
Failure to attend renewal appointment for vehicle & driver licences (additional charges) ***	30.00	35.00
Private Hire		
Annual	135.00	138.00
Vehicle inspection	75.00	78.00
Driver (initial or renewal incl. Badge)	105.00	105.00
Excl. Criminal Record Bureau check	75.00	77.00
Drivers badge (replacement)	20.00	22.00
Operator (per vehicle)	65.00	65.00
Transfer (permanent or temporary)/change of vehicle	65.00	67.00
Plate	55.00	57.00
Failure to attend renewal appointment for vehicle & driver licences (additional charge)***	30.00	35.00
Door signs per pair		15.00
New Drivers		
Handbook & replacements (incl VAT)	10.00 inc VAT	15.00 inc VAT
Sex Shop Establishment: New Application (non refundable)		
Sex Shop Establishment: Annual Licence Fee (non refundable)	5697.00	5697.00
Sex Shop Establishment: Transfer of Licence (non refundable)	5697.00	5697.00
Sexual Entertainment Venue: New Application (non refundable)		
Sexual Entertainment Venue: Annual Licence Fee (non refundable)	5697.00	5697.00
Sexual Entertainment Venue: Transfer of Licence (non refundable)	5697.00	5697.00
Sportsgrounds		
General or Special Safety Certificate (Sportsgrounds) - new	500.00	515.00
General or Special Safety Certificate (Sportsgrounds) – alteration requested by sportsgrounds	250.00	257.00

** For a period of 7 months, commencing with the Easter School Holidays.

***Failure to keep an appointment for a CRB check or for a renewal appointment (vehicle or driver) without 1 days prior notice will incur an administrative charge.

Trading Standards Discretionary Fees

When a visit is made by a Trading Standards Officer to any premises for the purpose of carrying out any of the functions or activities listed below, each visit may be subject to a minimum charge of **£72.00** per Officer per visit regardless of the nature or amount of work requested or completed.

Visits carried out partly or entirely outside of normal office hours may incur a surcharge of **50%** of the standard fee or of the standard hourly rate per Officer per hour.

Previous discussions with HM Customs & Excise had concluded that fees with the exception of those put forward for the purposes of Section 74 of the Weights and Measures Act 1985, were NOT subject to VAT. This is because the work of local authorities was classified as a 'non-business' activity. However, the situation has now changed. Where applicable, VAT is included in the guidance provided. See Customs & Excise Notice 749 – Local Authorities and Similar Bodies (April 2002) for further details. NB – this may be subject to further review at any time, but is current at the time of writing (November 2007).

This is written on the assumption that the proposed that the proposed Legislative Reform Order (to permit self-verification after adjustment) will come into effect on 1st April 2008. If this were not to be the case, fees for such eventualities would continue to be VAT-exempt.

Activity	Cost	Fee subject to additional VAT
A. Measuring Instruments Directive		
In order to reflect additional costs associated with examination, testing and documentation, and maintenance of MID notified body status, certain classes of instrument covered by MID should be subject to additional charges as follows:		
<ul style="list-style-type: none">• Automatic discontinuous totalisers, automatic rail weighbridges, automatic catchweighers, automatic gravimetric filling instruments and beltweighers• Cold water meters	No extra charge	Yes
<ul style="list-style-type: none">• Measuring instruments for liquid fuel and lubricants• Measuring instruments for liquid fuel delivered from road tankers	10% surcharge	Yes
<ul style="list-style-type: none">• Capacity serving measures• Material measures of length	25% surcharge	Yes
Note: Fees increase for initial MID conformity assessment, but not subsequent reverification.		

Type of Registration/Licence/Fee	2012/13 £	2013/14
B. Special Weighing and Measuring Equipment		
For examining, testing, certifying, stamping, authorising or reporting on any type of weighing and measuring equipment not specifically described in Parts B to J below. Time spent is at the place at which the service is provided.	£72.00 per Officer / hour	£75.00 per Officer/ hour
Such types of equipment specifically excluded from parts B to J below include:-		
1. Automatic or totalising weighing machines.		
2. Equipment designed to weigh loads in motion.		
3. Bulk fuel measuring equipment tested following a stamp having been obliterated in the circumstances set out in Regulation 65 or 66 of SI 1983 No. 1390 (minor modifications affecting air separator or printer arrangements)		
4. Weighing or measuring equipment tested by means of statistical sampling.		
5. The establishment of calibration curves for templets for measuring container bottles.		
6. Templets graduated in millilitres.		
7. Testing or other services in pursuance of a European Community obligation other than EC initial or partial verification.		
C. Weights		
At M2 level with UKAS certification.	40.00	40.00
D. Measures		
1. Linear measures not exceeding 3m, for each scale.	40.00	40.00
2. Capacity measures without divisions not exceeding 1 litre.	40.00	40.00
3. Cubic ballast measures (other than brim measures)	155.00	155.00
4. Capacity measures within divisions, not exceeding 1 litre, including those for making up and checking average quantity packages.	65.00	65.00
5. Templets graduated in millimetres		
a) per scale, first templet	100.00	100.00
b) subsequent templets	50.00	50.00

Type of Registration/Licence/Fee		2012/13 £	2013/14 £
E. Weighing Instruments			
a) Non-EC			
	Not exceeding 15kg	55.00	55.00
	Exceeding 15kg to 100kg	55.00	55.00
	Exceeding 100kg to 250kg	55.00	55.00
	Exceeding 250kg to 1 tonne	95.00	95.00
	Exceeding 1 tonne	155.00	155.00
b) EC (NAWI)			
	Not exceeding 250kg	85.00	85.00
	Exceeding 250kg to 1 tonne	150.00	150.00
	Exceeding 1 tonne	250.00	250.00
2.	Weighing instruments as above but incorporating remote display or printing facilities.	Basic fee + 50%	Basic fee + 50%
3.	In addition to the fee shown the actual cost to the Authority of hiring and transporting the necessary test equipment. This additional charge will not be made if the submitter provides test equipment to the inspectors satisfaction with a recent test certificate from a Local Authority metrology laboratory, or UKAS accredited metrology laboratory.		
F. Measuring Instruments for Intoxicating Liquor			
1.	Not exceeding 150ml	38.00	38.00
2.	Other	52.00	52.00
G. Measuring Instruments for Liquid Fuel and Lubricants			
1.	Container type (unsubdivided)	65.00	65.00
2.	Single/multi-outlet (nozzles)		
a)	first nozzle tested, per site	115.00	115.00
b)	each additional nozzle tested	55.00	55.00
3.	Instruments as above with ancillary equipment such as credit card acceptors or note/coin acceptors which require additional testing.	72.00	72.00
4.	Testing of peripheral electronic equipment on a separate visit.	£72.00 per officer / hour	£75.00 per officer/hour

Type of Registration/Licence/Fee	2012/13 £	2013/14 £
H. Road Tanker Fuel Measuring (above 100 litres)		
The fixed fee shown below and, in addition, the actual cost to the Authority of hiring and transporting the necessary test equipment. This additional charge will not be made if the submitter provides test equipment to the inspectors satisfaction with a recent test certificate from a Local Authority metrology laboratory, or UKAS accredited metrology laboratory.		
1. Meter measuring systems		
a) Wet hose type with two testing liquids	106.00	106.00
b) Wet hose type with three testing liquids	122.00	122.00
c) Dry hose type with two testing liquids	124.00	124.00
d) Dry hose type with three testing liquids	147.00	147.00
e) Wet/dry hose with two testing liquids	175.00	175.00
f) Wet/dry hose with three testing liquids	195.00	195.00
2. Replacement dipstick - including examination of compartment.		
I. Fees for EC Purposes		
Testing of weighing or measuring equipment (other than non-automatic weighing instruments) with a view to EU initial or partial verification.		
The fee given above for same class of equipment plus 20%		
For other services or facilities provided, or authorisations, certificates or other documents issued in pursuance of any European Community obligation.		
Per officer/hour spent at the place where the service is provided.	72.00	75.00
J. Fees for Section 74(4) of the Weights and Measures Act 1985		
Weighing or measuring equipment submitted for test at the submitter's request.		
For the examination, testing and report on equipment of a type described in the sections above, the appropriate fee (with the addition of VAT) for the same class of equipment (or class of equipment to which the item submitted most closely relates)		
<i>The service of testing weighing equipment calibrated in imperial units will no longer be provided.</i>		
LPG equipment will, in addition to the above fees shown in Section F, attract the cost of the authority hiring the appropriate equipment.		
For the examination, testing and report on other equipment or the weighing or measuring of goods, per officer/hour at the place where the service is provided.	72.00 + VAT	75.00 + VAT

Type of Registration/Licence/Fee	2012/13 £	2013/14 £
K. Miscellaneous		
Cancelled appointments (This fee, plus any costs incurred, may be charged).	72.00	75.00
Certificate of errors. For supplying a certificate upon the request of the submitter when no other fee is payable.	36.00	36.00
L. Poisons Act		
Initial Registration	50.00	52.00
Renewal of Registration	40.00	41.00
Changes in Details of Registration in relation to the premise, other than at renewal	40.00	41.00

Environmental Protection Discretionary Fees

Type of Registration/Licence/Fee	2012/13 £	2013/14 £
Animal Boarding Establishments Act 1963	200.00	210.00 **
Animal Boarding Establishments Act 1963 renewal	105.00	110.00 **
<i>Plus costs of vets fees as required</i>		
Pet Animals Act 1951		210.00 **
Pet Animals Act 1951 – renewal	105.00	110.00 **
<i>Plus costs of vets fees as required</i>		
Riding Establishments Act 1964 and 1970	£310.00** min. and £15.00 per horse in excess of 5	£320.00** min and 315.00 per horse in excess of 5
<i>**Plus costs of vets fees as required</i>		
Dangerous Wild Animals Act 1976	425.00**	440.00**
<i>**Plus costs of vets fees as required</i>		
Breeding of Dogs Act 1973	200.00**	210.00**
Breeding of Dog Act 1973 renewal	105.00**	110.00**
<i>**Plus costs of vets fees as required</i>		
Performing Animals registration	90.00**	105.00**
<i>** Plus costs of vets fees as required</i>		
Miscellaneous Charges		
Hire of Kenny (for slips and trips)	55.00 per day	55.00 per day
Motor Salvage Operators Licence	100.00	105.00
Carriage of Stray Dogs	55.00	60.00
Carriage of Stray Dogs (Government Fine £25.00) plus dog warden transportation costs	78.00	85.00
Payment Plan Arrangement Fee	10.00	10.00
Private Water Supply Charges		
Risk Assessment	195.00	195.00
Sampling Visit	75.00 + analysis costs	75.00 + analysis costs
Investigation	100.00	100.00
Granting Authorisation	100.00	100.00
Missed Appointment	25.00	30.00

Private Sector Housing – Discretionary Fees

Type of Registration/Licence/Fee	2012/13 £	2013/14 £
HMO Licensing HMO Licensing – assisted application	750.00	775.00
Charges for Housing Act Notices	Variable from 100.00 to 300.00 plus reasonable costs incurred by the Council	Variable from 100.00 to 300.00 plus reasonable costs incurred by the Council
Immigration Inspection Fee	100.00	100.00
Administrative Charge for landlords who fail to submit documentation when requested	25.00	30.00

General Fees

Type of Registration/Licence/Fee	2012/13 £	2013/14 £
Personal Search/Solicitor Enquiries	60.00	62.00
Contaminated Land Searches	71.00 per hour	72.00 per hour
Permits under CNEA to distribute fliers	93.00	95.00

Note: Visits carried out partly or entirely outside normal office hours may incur a surcharge of 50% on the standard fee or on the standard hourly rate per Officer hour.